



## HOMEROOM TEACHER 2023-2024

Tokyo West International School is an IB school located in the suburb of Tokyo, Hachioji City. At TWIS, we value hands-on education, and our motto is "grow local, soar global." For more information about our school, please visit <https://www.tokyowest.jp>.

### Main Accountabilities

The primary role of the classroom teacher is to maximize student learning and development through the curriculum's planning, preparation, and teaching to meet students' individual learning needs and achieve specific student outcomes. Teachers teach a range of student abilities and classes and are accountable for effectively delivering their curriculum. In addition, the classroom teacher engages in critical reflection to improve their knowledge and skills to engage students better and improve their learning.

Classroom teachers assume roles beyond the classroom in endeavoring to maximize students' learning. These roles include working collaboratively with colleagues and other school community members and communicating with parents and caregivers.

The classroom teacher's contribution to the school goes beyond the classroom. They participate in developing school policies and programs and assist in implementing school priorities. All classroom teachers may be required to undertake other duties besides their teaching duties.

### Scope of Responsibility

- Planning lessons and sequences of lessons to meet student's individual learning needs and to ensure student's progression
- Using a range of appropriate strategies for teaching and learning and classroom management
- Use flexible groupings and structured inquiry to deliver high-quality lessons in



line with the IBO philosophy

- Maintain a well-organized and stimulating learning environment
- Use learning technologies to enhance learning
- Using information about prior attainment to set expectations for students
- Using a range of assessment and reporting methods that show student's achievement in relation to learning outcomes
- Providing clear and constructive feedback to students and their parents and caregivers

#### Broader professional roles

- Planning and engaging in professional learning activities that support the school and systematic priorities
- Taking responsibility for own professional development and using the outcomes to improve teaching and students' learning
- Making an active contribution to the policies and aspirations of the school
- Ensuring administration of classroom procedures is completed efficiently
- Collaborating with members of the school community to build a team environment that supports students' learning

#### Other Responsibilities

- Bus Duty
- Recess duty
- Relief teacher when colleagues are absent
- Overnight Trip Chaperone
- Other duties directed by the supervisor

#### **Working conditions**

Hours: 8:30-4:30 (without Pension Plan) 40hours /week

Holidays: about ten business days in summer, winter, and spring (according to the school calendar)

Starting Salary:220,000JPN/month (Assistant Teacher). 260,000JPN/month (Homeroom teacher)

Contract: 12 months



Relocation support is available

PD: On-line IB workshop with approval

You need to pay

- Monthly rent for an apartment
- Social Health Insurance
- Resident Tax (ask for details)
- Utilities
- Internet (if you need it)
- Grocery